

**Subject:** RHIIP Listserv #183 - Instructions for TRACS Forms Posted on HUDCLIPS  
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**RHIIP Listserv Posting # 183**  
**October 2, 2009**

Welcome to the MULTIFAMILY HOUSING RENTAL HOUSING INTEGRITY IMPROVEMENT PROJECT (RHIIP) LISTSERV that brings you up-to-date RHIIP related publications, news, information and occupancy tips in an effort to help reduce errors in rent determinations and subsidy calculations.

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## INSTRUCTIONS FOR TRACS FORMS POSTED ON HUDCLIPS

Instructions for completing the forms listed below have been posted on HUDCLIPS at: <http://www.hud.gov/offices/adm/hudclips/forms/>. When you go to the form number in HUDCLIPS you will now have the option to either access the form or the instructions.

For example, if you go to the form HUD-50059 in HUDCLIPS you will see the following:

HUD-50059	Owner's Certification of Compliance with HUD's Tenant Eligibility and Rent Procedures ( <a href="#">Instructions</a> ) ( <a href="#">Form</a> ) (09/2008)
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Forms:

- HUD-50059, Owner's Certification of Compliance with HUD's Tenant Eligibility and Rent Procedures
- HUD-50059-A, Owner's Certification of Compliance with HUD's Tenant Eligibility and Rent procedures – Partial Certification
- HUD-52670, Housing Owner's Certification and Application for Housing Assistance Payments
- HUD-52670-A, Part 1, Schedule of Tenant Assistance Payments Due
- HUD-52670-A, Part 3, Adjustments to Schedule of Tenant Assistance Payments Due
- HUD-52670-A, Part 4, Misc. Accounting Requests for Schedule of Tenant Assistance Payments Due
- HUD-52670-A, Part 5, Approved Special Claims for Schedule of Tenant Assistance Payments Due

**NOTE:** Instructions for form HUD-52670-A, Part 2, Special Claims Schedule, and a revision to remove the MAT Field requirements in Appendix 7-A, The HUD-50059 Data Requirements, of Handbook 4350.3 REV-1, *Occupancy Requirements of Subsidized Multifamily Housing Programs*, will be posted to HUDCLIPS at a later date. A Listserv message will be sent out when these items are posted.

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You can view the RHIIP Tips Archives, under "Listserv-Multifamily RHIIP Tips" at <http://www.hud.gov/offices/hsg/mfh/rhiip/mfhrhiip.cfm>

Please encourage others to sign-up for the Listserv, so they too can receive current RHIIP related information

from HUD <http://www.hud.gov/subscribe/maillinglist.cfm>

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